



CHILDREN'S MINISTRY VOLUNTEER APPLICATION

This application will be asking some very personal and private questions. It is our intention to find out more about the people that we are entrusting with our children. The information contained in this application will be treated with the utmost of confidentiality and respect. At all times these applications will be stored in a locked file cabinet located in a locked office. No one will have access without proper authorization. It is a requirement for anyone working with children age 18 or younger to fill out an application and have a background check.

The questions contained herein are designed to create an environment where a person's past will not hinder the ministry in carrying out their mission in a safe, fun, and productive way; not to offend or to pass judgment. If you are a person who must answer affirmatively to any of the questions, feel free to discuss your situation during your interview. Please be assured that this does not necessarily preclude you from ever serving with our children.

Name _____ **Today's Date** _____

Address _____

Street City Zip Code

Date of Birth _____ **Email** _____

Home Phone _____ **Cell Phone** _____

Occupation _____

Employer _____

Work Status ___ Full Time ___ Part Time ___ Student

Education

High School _____ Year Graduated _____

College/Trade _____ Year Graduated _____

Degree Earned _____

Special Needs Experience? _____

If yes, what kind?

References (List three people that you know, who meet the following criteria:

1) Is over 18 years old, **2)** Is not related to you, **3)** Has seen you around minors, **4)** Has known you for more than 1 year, **and 5)** Has a definite knowledge of your character.

Name _____ Relationship _____
Address _____
Phone _____ Length of Time Known _____

Name _____ Relationship _____
Address _____
Phone _____ Length of Time Known _____

Name _____ Relationship _____
Address _____
Phone _____ Length of Time Know _____

Ministry

How long have you attended The Grove Bible Church? _____
Are you a member? ____ If no, are you willing to become a member? ____

Have you read The Grove Bible Church Statement of Faith (see attached) and do you agree with it? _____

List the dates of service in other ministries at The Grove or another church, and the reason for ending that ministry.

Ministry/Activity _____
Date Started _____ Date Ended _____
Reason for ending _____

Ministry/Activity _____
Date Started _____ Date Ended _____
Reason for ending _____

Ministry/Activity _____
Date Started _____ Date Ended _____
Reason for ending _____

Legal and Personal Concerns

Have you ever been arrested or convicted of a crime? ____ No ____ Yes
If Yes, explain.

Have you ever been accused, charged, alleged to have or have you ever committed any act of neglecting, abusing, molesting or battering any child or adult?

No Yes If Yes, explain.

Has there been any abuse in your family background with drugs or alcohol or that was emotional, physical or sexual in nature?

No Yes If yes, what steps have you taken to minimize the impact that those issues have created for you?

Have you ever been concerned that you may have an addiction to drugs, alcohol, pornography or any other addiction; or has anyone ever suggested that you may have a problem with any of the above? No Yes If Yes, explain.

Do you agree to abide by Arizona State law regarding illegal drug and alcohol use? No Yes

Are you willing to submit to a background check and be finger printed for Criminal Conviction Clearing? No Yes

Personal and Spiritual History (Write below or on a separate piece of paper)

- Write a brief testimony about how you became a Christian
- How would you describe your present relationship with God?
- Are there any special issues or concerns in your life right now that would have an impact on your commitment and involvement in the children's ministry? (ex. Relationships, Other commitments, etc.)

The information contained in this application is correct to the best of my knowledge. I give authorization for The Grove Bible Church to contact my references.

Signature _____ **Date** _____



Standards for Volunteer Staff Children's Ministry

In order to accomplish our mission and purpose, the leadership team of The Grove Bible Church has developed the following standards for Volunteer Staff. Please read through this list before you make a commitment to serve in our ministries. This screening process is necessary to ensure your safety and security while protecting the ministries of The Grove Bible Church.

1. Volunteer Staff must fill out and sign the attached Volunteer Application. Please include all background information with at least three references.
2. Lead Teachers must have attended The Grove Bible Church for a minimum of six months before becoming a Lead Teacher in The Clubhouse Children's Ministry.
3. Volunteer Staff will have an interview with the children's director to determine placement.
4. Volunteer names will be brought to the attention of our Ministry Staff during our weekly meeting for discussion.
5. Regular attendance is encouraged in age level ministry and consistent worship attendance is a must.
6. Volunteer Staff will be serving alongside others and must work together in a team environment. This will ensure everyone's safety and security at The Grove Bible Church.
7. Membership is encouraged. Prospective members will be allowed to serve with the intention of becoming a member within a reasonable amount of time.
8. In order to maintain the integrity of our ministry it is necessary for all volunteers to adhere to the following standards of conduct. Your signature below ensures that you have read these statements and will abide by these guidelines for discreet conduct. As a volunteer at The Grove Bible Church:

Standard #1 I will live a life of personal and spiritual integrity. I will live a life above reproach and avoid any circumstances that could compromise my Christian testimony.

Standard #2 I will not spend time alone with a student in social settings. I will not isolate a student apart from the group. (ie: lunch together, riding in an automobile, being in a home alone, counseling, etc...)

Standard #3 I will fill out a Volunteer Staff Application and go through an interview process. I understand that an appropriate background check will be conducted.

I have read the above guidelines, understand each one, and agree to abide by them for effective ministry involvement at The Grove Bible Church.

Signature _____ Date _____

Interviewed by _____ Date _____

Assigned to Ministry In _____

Time Commitment/Length of Service _____



Family Ministries Volunteer Reference Questions

Applicant Name _____ Reference Name _____
Contact Date ___/___/___ Person Contacting Reference _____

How do you know the applicant? For how long have you known him or her?

Would you recommend this applicant for a position of trust supervising children?
Why or Why not?

We are considering this applicant for a position in _____ at The
Grove Bible Church. Do you feel this is a good fit for him/her?

Any concerns?

Is there anything else we should know about this person before putting him/her in
a position of trust with children?